



**Company Commanders Conference & Company Training Officers Work Group
19-20 June 2010
SCTC Weymouth**

Agenda Item No	SATURDAY 190610	Action(s)/ Appendices																														
1	<p>Present:</p> <table border="0"> <tr> <td>C/Sgt M Allen RMR</td> <td>SRMO</td> </tr> <tr> <td>Major (SCC) D Poke RMR</td> <td>MCSO</td> </tr> <tr> <td>WO1 (SCC) G Robinson RMR</td> <td>CRSM</td> </tr> <tr> <td>Major (SCC) I Devenish RMR</td> <td>A Coy Cdr</td> </tr> <tr> <td>Capt (SCC) K Crowe RMR</td> <td>B Coy 2ic</td> </tr> <tr> <td>Major (SCC) P Carroll RMR</td> <td>L Coy Cdr</td> </tr> <tr> <td>Major (SCC) I Machin RMR</td> <td>X Coy Cdr</td> </tr> <tr> <td>WO2 (SCC) M Lincoln RNR</td> <td>for Y Coy Cdr</td> </tr> <tr> <td>Capt (SCC) J Juniper RMR</td> <td>for Z Coy Cdr</td> </tr> <tr> <td>Capt (SCC) B Walsh RMR</td> <td>Coy TO WG Facilitator</td> </tr> <tr> <td>WO2 (SCC) P Wagstaff RMR</td> <td>Coy TO WG Facilitator</td> </tr> <tr> <td>Lt (SCC) P Edwards RMR</td> <td>A Coy TO</td> </tr> <tr> <td>Lt (SCC) D Sinden RNR</td> <td>B Coy TO</td> </tr> <tr> <td>Lt (SCC) J Moore-Hurley RMR</td> <td>L Coy TO</td> </tr> <tr> <td>Capt (SCC) M Cartwright RMR</td> <td>X Coy TO</td> </tr> </table>	C/Sgt M Allen RMR	SRMO	Major (SCC) D Poke RMR	MCSO	WO1 (SCC) G Robinson RMR	CRSM	Major (SCC) I Devenish RMR	A Coy Cdr	Capt (SCC) K Crowe RMR	B Coy 2ic	Major (SCC) P Carroll RMR	L Coy Cdr	Major (SCC) I Machin RMR	X Coy Cdr	WO2 (SCC) M Lincoln RNR	for Y Coy Cdr	Capt (SCC) J Juniper RMR	for Z Coy Cdr	Capt (SCC) B Walsh RMR	Coy TO WG Facilitator	WO2 (SCC) P Wagstaff RMR	Coy TO WG Facilitator	Lt (SCC) P Edwards RMR	A Coy TO	Lt (SCC) D Sinden RNR	B Coy TO	Lt (SCC) J Moore-Hurley RMR	L Coy TO	Capt (SCC) M Cartwright RMR	X Coy TO	
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3	Absentees:																															
4	<p>SRMOs Opening Remarks:</p> <p>SRMO welcomed everybody and expressed our thanks to SCTC Weymouth for the use of their marvelous new facilities. He went on to explain how the meeting may evolve in the future with the appointment of the new Marine Cadet Staff Officer (MCSO).</p>	Aims, Ethos & Corps Values																														

5	<p>Strategic Review: MCSO introduced the item by explaining that his appointment had created the possibility for someone to take the time to step back and look at where we were and where we need to be going. He then presented the findings of the review that he had been carrying out since his appointment which was largely based on a SWOT analysis. On completion he invited Coy Cdrs to add their own thoughts to the SWOT.</p>	
Coy TOs separated from conference to their work group.		
6	<p>Minutes of last meeting: The following points were raised:</p> <ol style="list-style-type: none"> 1. Signals syllabus. MCSO informed that DoT has decided to separate MC sigs from the SC Comms specialization. A full review of the MC Sigs syllabus will now go ahead in due course. 2. Equipment shortfall. SRMO is pursuing ways to increase the issue of eqpt. and will be taking the matter up at the RMC conference. 	
7	<p>Gibraltar Cup 2009 PXR feedback: No feedback had been received on the PXR and it was agreed that the event had run extremely well. Coy Cdrs raised the issue of their attendance and it was agreed that this will be reviewed for next year. SRMO informed that it is hoped that CGRM will attend next year.</p>	
8	<p>RMC Gibraltar Cup Competition Standing Orders The CRSM issued the RMC Gibraltar Cup Competition Standing Orders to the Coy Cdr's. Following the last competition it was decided by the HQ team that the Gibraltar Cup Competition needs standing orders in order to clarify the conduct and rules of entry.</p>	<p>CRSM to submit the RMC Gibraltar Cup Competition Standing Orders on the T&A Website.</p>
9	<p>Weapon Fielding update: IPT Abby wood now have sufficient PP Weapons to continue with weapon deliveries however they are still short of rear sights but these will start to become available as GP's are being issued with new rear sights.</p> <p>Northern Area completed bar rear sights, North West completed bar rear sights, Eastern Area Completed, Fielding meetings will recommence with London Dist on 30th June – fielding anticipated mid / end July, and particular logistic difficulties are anticipated with London Dis. IPT Abby wood will liaise with South and South West Areas to co-ordinate final roll out.</p>	

10	<p>Westminster T17A for Field Assessments: SRMO explained the need to use Westminster to process T17 for field assessments.</p>	
11	<p>Westminster Course Application When detachments make applications for courses on Westminster can they please make sure the course fees are sent ASAP. Detachment Commanders are to make sure that CFAV's and cadets qualifications are up to date on Westminster.</p>	Coy Cdr's are to filter this information down to Detachment level.
12	<p>Equipment shortfall: Item dealt with in matters arising.</p>	
13	<p>Adult Induction Course at CTCRM: Corps Cols dept are looking to provide a 'Look at life' style course for RMC staff to gain an understanding of the RM and CTC.</p>	
14	<p>Training Area Bookings: SRMO informed that DTE are now charging for cancelled bookings due to the pressure on them to maintain budget.</p>	
15	<p>Rebranding – SCC and 'Royal' MCSO explained the current position on rebranding and that everybody is to use the official branding. CRSM informed that he is working on badging issues raised by the Royal addition and that this would ultimately be decided by the joint RMC conference with the Corps Col.</p>	
16	<p>Possible Parade for RMC formalization: SRMO informed that Col. Cautley is pursuing the organization of a parade to formally recognize the Royal approval. The intention is to have the Capt. General present Colours to the RMCs.</p>	
17	<p>RMC Trafalgar Commitment 2010 & 2011</p> <p>Trafalgar Parade 2010 The Platoons will be provided by Bravo Company and Lima Company (24 x Cadets, 1 x Officer (Lt/Capt) & 1 x SNCO (CSgt/Sgt).</p> <p>Trafalgar Parade 2011 The 48 man Guard and Colour Party will be provided by Alpha Company and Zulu Company. A Warning Order will be distributed in the new year. RMC will provide the Guard and Colour Party every 4 years on a rota.</p>	Coy Cdr's and Coy TO. Events Department will distribute a Warning Order. CRSM to appoint Parade Staff and coordinate the Training and Parade.

18	<p>PR / Recruiting Material:</p> <p>MCSO informed that at a number of recent events, it was very disappointing to see the lack of RMC PR material available. He introduced a 'pop up' banner that was relatively cheap to purchase. The conference was invited to suggest possible layouts & inclusions for a RMC banner.</p>																	
19	<p>TOR's – Coy & Tp Staff</p> <p>Coy Cdr's and CSM's ToR were issued, however they are on the T&A Website. Coy Training Officers Terms of Reference were issued and approved.</p>	<p>CRSM to submit the Coy TO's ToR's on the T&A Website.</p>																
20	<p>Succession Planning:</p> <p>MCSO gave a short brief on the benefits of succession planning and how we can use it to identify training & development needs. Coy. Cdrs were then tasked to produce draft succession plans.</p>	<p>Coy Cdr's are to submit their succession plans to the SRMO.</p>																
21	<p>Future Training & Development:</p> <p>MCTO briefed on the work being conducted by the Coy TOs in their working group. Conference was asked for feedback on the relevance and effectiveness of the KGV1 course. There was mixed feedback and the course will continue to be utilized and monitored.</p> <p>MCSO briefed on the need for some focus on relevant leadership & management development, for our middle management tier.</p>																	
22	<p>Field Assessments & Longcast 2011/12</p> <table border="0" data-bbox="311 1254 1268 1904"> <tr> <td>Alpha Company</td> <td>9 -11 Sept 2011 30 Sept – 2 Oct 2011</td> </tr> <tr> <td>Bravo Company</td> <td>16 – 18 Sept 2011 23 – 25 Sept 2011</td> </tr> <tr> <td>Lima Company</td> <td>4-6 Nov 2011</td> </tr> <tr> <td>X-Ray Company</td> <td>20-22 May 2011</td> </tr> <tr> <td>Malta Detachment</td> <td>1-3 July 2011</td> </tr> <tr> <td>Yankee Company</td> <td>27-29 May 2011</td> </tr> <tr> <td>Zulu Company</td> <td>26-28 Aug 2011 2-4 Sep 2011</td> </tr> <tr> <td>Jersey Unit</td> <td>15-17 April 2011</td> </tr> </table>	Alpha Company	9 -11 Sept 2011 30 Sept – 2 Oct 2011	Bravo Company	16 – 18 Sept 2011 23 – 25 Sept 2011	Lima Company	4-6 Nov 2011	X-Ray Company	20-22 May 2011	Malta Detachment	1-3 July 2011	Yankee Company	27-29 May 2011	Zulu Company	26-28 Aug 2011 2-4 Sep 2011	Jersey Unit	15-17 April 2011	<p>Coy Cdr's are to liaise with the SRMO with Field Assessment Dates 2011.</p>
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	<p>Cdt Sgts Boards 18-20 March / 24-26 June / 18-20 Nov 2011 23-25 March 2012</p> <p>Gibraltar Cup Competition 11-13 Mar 2011 2-4 March 2012</p>	
23	<p>Maritime Reserve Footprint for RMC Trg: SRMO briefed on the plan to build more liason and assistance between RMR and RMC.</p>	
24	<p>AOB:</p> <ol style="list-style-type: none"> 1. Alpha Coy Cdr raised an issue on the drill component of core module training. Item completed by MCTO. 2. Alpha Coy Cdr raised the issue of starter packs for new detachments. SRMO & MCSO to look into. 3. Alpha Coy Cdr questioned the demise of the RMC discs for attachment to burgee etc. MCTO to look into. 4. Alpha Coy Cdr questioned the status/future of WOs on completion of tenure. MCSO to look into. 5. Alpha Coy Cdr informed on the work he had been involved in on RNP paperwork input for detachments. He will forward work to SRMO. 6. Alpha Coy Cdr raised that rank was still being used on mail from HQ despite requests not to. SRMO to look into. 7. Alpha Coy Cdr asked if there was any progress on Obstacle course supervisor course. MCSO informed he was still in discussion with APTC and HQLand. 8. Alpha Coy Cdr asked for clarification on procedure for 'blue' transfers that had been previously discussed and agreed. MCTO to get procedure confirmed and made policy. 9. Lima Coy Cdr raised that the introduction of the new rifle was likely to create an increase in the consumption of ammunition, and asked if any plan to review scale. Coy Cdrs to notify SRMO of holding and expenditure so he can estimate if uplift required. 	<p>SRMO/MCSO MCTO</p> <p>SRMO/MCSO</p> <p>SRMO/MCTO</p> <p>MCSO/MCTO</p> <p>SRMO</p> <p>MCSO/MCTO</p> <p>SRMO/MCTO</p> <p>Coy Cdrs</p>

<p>24</p>	<p>10. WO2 Lincoln asked if, with the pyro qualification gained on the KGVI, the ban on use could be amended and a scale of issue for smoke established. SRMO to look into.</p> <p>11. MCSO informed the conference that the Command team course now received a briefing from him on the RMC.</p> <p>12. MCSO asked all Coy Cdrs to forward any amendments to SCR chapter 5, to him as a rewrite was now required with the many changes that have occurred.</p>	<p>SRMO</p> <p>MCSO</p> <p>MCSO</p>
<p>25</p>	<p>Day 1 Close:</p> <p>MCSO thanked all for a very good day and summarized the overnight tasks for prep.:</p> <p>SWOT analysis</p> <p>Succession plans</p> <p>Banner design</p>	

	Sunday 200610	
1	PR Feedback: Conference reviewed ideas on the possible banner.	MCSO to pursue further.
2	Review of Coy Cdrs SWOT analysis: Coy Cdrs put their thoughts on additions to the SWOT analysis started by MCSO.	MCSO to inc into SR.
3	Review of Succession plans and Training & Development need identification: Coy Cdrs put forward their succession plans and discussed options etc.	
4	Review of Coy TOs Intermediate training needs analysis: Item postponed.	
5	Review of KGVI future: Item postponed.	
6	Presentation of Coy TOs cadet syllabus review: Coy TOs briefed on the work that they had carried out the previous day and introduced their draft for the new RMC cadet syllabus. The proposal was extremely well received by all present. SRMO and MCSO both thanked the TOs for an excellent piece of work which will form the basis for the new syllabus.	
7	Future meetings and conferences: Next full conference to be held over the weekend 17-19 June 2011 Venue to TBA	
8	Closing Remarks: SRMO thanked all for an extremely productive weekend. He also reminded all present that some items of discussion and work were of a confidential nature and not for general broadcast.	